



**KEMENTERIAN PENDIDIKAN, KEBUDAYAAN,
RISET, DAN TEKNOLOGI
UNIVERSITAS ANDALAS**

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Translation.

**REGULATION
RECTOR UNIVERSITAS ANDALAS
NUMBER 6 YEAR 2020**

CONCERNING

**THE ADMISSION OF NEW STUDENTS FOR
UNDERGRADUATE PROGRAM**

**BY THE GRACE OF GOD ALMIGHTY
RECTOR UNIVERSITAS ANDALAS,**

Considering

- a. that the system for the admission of new students is done through National Selection to Enter State Universities (SNMPTN), Joint Selection to Enter State Universities (SBMPTN), and Independent Selection as ruled in the Regulation of the Ministry of Education and Culture Number 6 of 2020 concerning New Students Admission for Undergraduate Program at State Universities;

In view of

- b. that based on the consideration as referred to in letter a it is necessary to stipulate a Regulation of Rector Universitas Andalas concerning New Students Admission for Undergraduate Program.
1. Law Number 20 of 2003 concerning National Education System (State Gazette of the Republic of Indonesia of 2003 Number 78, Supplement to the State Gazette of the Republic of Indonesia Number 4310);
 2. Law Number 12 of 2012 concerning Higher Education (State Gazette of the Republic of Indonesia of 2012 Number 158, Supplement to the State Gazette of the Republic of Indonesia Number 5336);
 3. Law Number 24 Year 1956 concerning

- Government Regulation on the Establishment of Universitas Andalas (State Gazette Year 1956 Number 40, Supplement to State Gazette of the Republic of Indonesia Number 1045);
4. Government Regulation Number 4 of 2014 concerning the Administration of Higher Education and Management of Higher Education (State Gazette of 2014 Number 14, Supplement to the State Gazette Number 5500);
 5. Regulation of the Minister of Education and Culture Number 47 of 2013 concerning the Statute of Universitas Andalas;
 6. Regulation of the Minister of Education and Culture Number 3 of 2020 concerning the National Standard of Higher Education;
 7. Regulation of the Minister of Research, Technology, and Higher Education Number 5 of 2020 concerning the Accreditation of Study Program and Higher Education; and

8. Regulation of the Minister of Education and Culture Number 6 of 2020 concerning the Admission of New Undergraduate Students at State Universities

HAS DECIDED:

To Stipulate

**REGULATION OF RECTOR CONCERNING ADMISSION OF
NEW STUDENTS FOR UNDERGRADUATE PROGRAM**

**CHAPTER I
GENERAL PROVISIONS**

Article 1

In this Rector Regulation:

1. Universitas Andalas hereinafter referred to as Unand shall be the State University located in Padang.
2. Rector shall be the Rector of Universitas Andalas.
3. Study Program shall be a unit of educational and learning that have a specific curriculum and learning methods in one type of academic, professional, and vocational education.
4. Undergraduate Program shall be the level of academic education for Senior High School graduates or equivalent, to be able to implement the knowledge, technology, arts, and culture through scientific logic.
5. National Selection to Enter State Universities (SNMPTN) hereinafter referred to as SNMPTN shall be a selection based on tracing the academic achievements of prospective students conducted by each PTN under the coordination of the central committee.
6. Joint Selection to Enter State Universities hereinafter referred to as SBMPTN shall be the results of UTBK (computer-based testing), or a combination of the results of UTK and skills test of prospective students administered jointly under the coordination of the central committee.
7. Independent Selection shall be an entry selection organized independently by Unand.
8. Higher Education Entrance Test Institute hereinafter referred to as LTMPT shall be the central committee organizing the state universities entry test for prospective students under the Ministry of Education and Culture.
9. Computer-based Written Test hereinafter referred to UTBK shall be the entry test for state universities organized by LTMPT.
10. Committee shall be the local committee for SNMPTN, SBMPTN, and Independent Selection in Unand.
11. Central Committee shall be the committee organizing SNMPTN and SBMPTN based in the Headquarter.

12. New Students shall be New Students for Undergraduate Program at Universitas Andalas

Article 2

- (1) Admission of New Students is administered on the principle of:
 - a. Fairness;
 - b. Objectivity;
 - c. Accountability;
 - d. Efficiency; and
 - e. Transparency.
- (2) Fairness as referred to in paragraph (1) letter a, shall mean the admission does not discriminate based on religion, ethnicity, race, genders, age, social status, physical conditions, and the economic levels of the prospective students, by being attentive to the academic potential of the prospective students and the specificity of the study programs at Unand.
- (3) Objectivity as referred to in paragraph (1) letter b, shall mean the admission of new students is administered based on clear procedures and criteria.
- (4) Accountability as referred to in paragraph (1) letter c shall mean the admission of new students can be accounted for.
- (5) Efficiency as referred to in paragraph (1) letter d shall mean the admission of new students applies technology, information and communication, involve human resources, and time flexibility.
- (6) Transparency as referred to in paragraph (1) letter e shall mean the admission of new students is administered publicly and the result is accessible easily.

Article 3

Admission of New Students aims to:

- a. Provide opportunity for High School graduates (SMA/MA/SMK or equivalent) who possess academic knowledge and high achievement to gain higher education;
- b. Provide opportunity for High School graduates (SMA/MA/SMK or equivalent) with disabilities to gain higher education;
- c. Provide opportunity for local government in facilitating their local students to gain higher education;
- d. Provide opportunity for institutional partners to improve their human resources;
- e. Improve social responsibility in providing higher education for underprivileged students who possess high academic knowledge.
- f. Increase access for prospective students from disadvantaged, leading, outermost areas; and
- g. Increase the number of foreign students from various countries with educational partnerships with Indonesian Government

CHAPTER II
NEW STUDENT ADMISSION

First Part
Admission

Article 4

New Student Admission for the Undergraduate Program is done through:

- a. SNMPTN;
- b. SBMPTN; and
- c. Independent Selection.

Paragraph 1
National Selection to Enter State Universities

Article 5

- (1) New student admission through SNMPTN as referred to in Article 4 letter a is administered before the completion of school final exam or national examinations at senior secondary education and/or equivalent.
- (2) New student admission as referred to in paragraph (1) is administered based on the tracing of:
 - a. Academic achievements;
 - b. Non-academic achievements; and/or
 - c. Portfolio of the prospective student.

Article 6

New student admission through SNMPTN as referred to in Article 5 paragraph (1) is administered with a capacity of 30% of the capacity of the study program.

Paragraph 2
Joint Selection to Enter State Universities

Article 7

- (1) New student admission SBMPTN as referred to in Article 4 letter b is administered after the completion of school final exams or national examinations at secondary education and/or equivalent.
- (2) New student admission as referred to in paragraph (1) is administered based on the result of UTBK and can be added with specific criteria set by the Rector.

Article 8

New student admission as referred to in Article 7 paragraph (1) is administered with a capacity of 40% of the capacity of the study program.

Article 9

The administration of SNMPTN and SBMPTN as referred to in Article 5 and Article 7 is done by referring to the regulation stipulated by the Ministry of Education.

Paragraph 3 Independent Selection

Article 10

- (1) New student admission through Independent Selection as referred to in Article 4 letter c, is administered after the announcement of SBMPTN result.
- (2) Independent Selection as referred to in paragraph (1) consist of:
 - a. Independent Selection based on academic knowledge;
 - b. Independent Selection based on superior achievement;
 - c. Independent Selection based on partnerships;
 - d. Independent Selection for prospective students with disabilities; and
 - e. Independent Selection for prospective international students.

Article 11

- (1) Independent Selection based on academic knowledge as referred to in Article 10 paragraph (2) letter a, is administered based on the result of written test or based on the result of UTBK SBMPTN.
- (2) Independent Selection based on superior achievement as referred to in Article 10 paragraph (2) letter b, is administered based on the tracing of the intelligent, talent and interest achievement which in line with the academic knowledge required by the study program, stipulated by the Dean.
- (3) Independent Selection based on partnerships as referred to in Article 10 paragraph (2) letter c, is administered based on the agreement to develop local human resource.
- (4) Independent Selection for prospective students with disabilities as referred to in Article 10 paragraph (2) letter d, is administered based on the type of disabilities with academic achievement required by the study program.
- (5) Independent Selection for prospective international students as referred to in Article 10 paragraph (2) letter e, is administered through partnership with Foreign Embassies.

Article 12

- (1) New student admission through Independent Selection as referred to in Article 10 paragraph (2), is administered with a capacity of 30% of the capacity of the study program.
- (2) The proportion of the capacity of each pathway as referred to in paragraph (1) is stipulated by the Rector.

Article 13

- (1) The proportion of new student admission through Independent Selection as referred to in Article 10 paragraph (2) letter b, c, d, and e is a maximum of 25% (twenty five percent) of all types of Independent Selection pathway.
- (2) The number of admissions for new students through the Independent Selection pathway for foreign students/international students as referred to in Article 10 paragraph (2) letter d, which is funded by Unand is limited to 1 (one) person for each study program academic year.

Second Part New Student Admission Quota

Article 14

The quota for new student admission for SNMPTN, SBMPTN and Independent Selection in each study program is stipulated by the Rector based on the recommendation of the Dean, taking into account:

- a. The ratio of lecturers and students is 1: 17 to 1: 23 for the exact field and 1: 26 to 1: 34 for the non-exact field; and
- b. Availability of facilities and infrastructure to support the learning process.

Third Part Organizing Committee

Article 15

- (1) SNMPTN and SBMPTN is administered by the Central Committee determined by the Ministry that organizes government affairs in the field of education.
- (2) Independent Selection is administered by Local Committee determined by the Rector.

Fourth Part
REQUIREMENTS FOR THE ADMISSION OF NEW STUDENT

Article 16

- (1) Requirements for participants to take part in SNMPTN and SBMPTN are regulated by LTMPT.
- (2) In addition to the requirements regulated by the LTMPT as referred to in paragraph (1), admissions through the SNMPTN and SBMPTN pathways also meet the health requirements determined by the study program.
- (3) The health requirements determined by the study program as referred to in paragraph (2) are not color blind.

Article 17

- (1) Independent Selection Participants must meet the general requirements and special requirements.
- (2) The general requirements as referred to in paragraph (1) are:
 - a. High school / MA / SMK graduates or equivalent in the last three years who already have a diploma or Certificate of Graduation (SKL); and
 - b. Meet the health requirements determined by each study program.
- (3) The special requirements as referred to in paragraph (1) are:
 - a. Independent Selection based on superior achievement:
 1. Have the lowest achievement of rank/winner III in the field of reasoning, interest, and talent at international, national, or provincial level championships/contests organized by official institutions, both during education and after graduation; or
 2. Hafiz Al-Qur'an at least 20 juz as evidenced by a certificate from the school.
 - b. Independent Selection based on partnerships:
 1. Represents the best 40% of students in A-accredited schools, the best 25% of B-accredited school, and the best 5% of C-accredited school.
 2. Preferably from economically disadvantaged families.
 3. Education costs are covered by the cooperative partners.
 - c. Other requirements are determined based on the agreement between Unand and the cooperation partners:
 1. Have a cooperative relationship with the Government of the Republic of Indonesia.
 2. Have a diploma that is recognized or accredited from the country of origin.
 3. Able to communicate in English or Bahasa Indonesia.

Fifth Part
Selection Process and Passing Determination

Paragraph 1
Selection Process

Article 18

- (1) The selection process for new student admissions for the SNMPTN and SBMPTN pathways is regulated by the LTMPT.
- (2) The selection process for new student admissions on the Independent Selection pathway can be carried out based on:
 - a. written test results or using UTBK results;
 - b. verification of proof of achievement;
 - c. document verification; and/ or
 - d. interview.

Paragraph 2
Passing Determination

Article 19

- (1) Passing determination for prospective new students for SNMPTN pathway is regulated by LTMPT based on the selection result of the Local Committee.
- (2) Passing determination for prospective new students for SBMPTN is regulated by LTMPT based on the UTBK result.
- (3) Passing determination for prospective new students for Independent Selection is stipulated by the Rector based on the recommendation of the Dean.

CHAPTER III
NEW STUDENT ADMISSION QUALITY CONTROL

First Part
Monitoring and Evaluation

Article 20

- (1) The new student admissions selection system is monitored and evaluated by the quality assurance unit on a regular basis.
 - (1) The monitoring and evaluation of the selection system as referred to in paragraph (1) includes:
 - a. policy availability;
 - b. availability of accessible procedures;
 - c. accountable acceptance criteria; and
 - d. transparency of selection results.

Second Part
Data Analysis

Article 21

- (1) Data on selection participants and prospective new students are analyzed by the academic department on a regular basis, which includes:
 - a. participant area distribution;
 - b. level of stringency of selection;
 - c. percentage of re-registration of those who pass the selection;
 - d. the number of candidates funded by the government or other partners; and
 - e. the number of new students who have academic achievements; and
 - f. number of new students with disabilities.
- (2) The results of the data analysis of participants and prospective new students become the basis for the development of new student admissions for the following year.

CHAPTER VII
CLOSING CONDITIONS

Article 22

This Rector Regulation shall come into effect from the date of its enactment.

Enacted in Padang
On June 24, 2020
Rector,

Yuliandri
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